

October 16, 2019.
Minutes---Draft

The meeting was called to order at 6:05 p.m. by Desiree Moore. Rony Flechier, Jerry Keiser, Desiree Moore and Ann Covey were in attendance.

Ann Covey made a motion to accept the Agenda as presented.

Rony Flechier seconded the motion and the without objection the motion passed.

There was no public comment.

Rony Flechier made a motion to accept the minutes as presented.

Ann Covey seconded the motion and the without objection the motion passed.

Jerry Keiser presented the treasurer's report. The checking account balance as of October 16, 2019 is \$37,318.25. The library is 1/3 of the way through the budget year. Operating is a little over but lawn care has ended and the library is working with the Sussex County Warden in order to get Department of Corrections to take over in the spring 2020. The library board will hold a budget workshop on October 29, 2019 at 6:00 p.m. The bookkeeper will be asked to attend. The library will be meeting with the Independent Libraries tomorrow to discuss funding formula with the County.

Mr. Keiser presented his directors report as enclosed.

The library will have to adjust our budget because the solar project will not move forward because building permits have been delayed since August. The library will talk to Representative Short to see how he can help.

Purchasing Policy

Rony Flechier made a motion to accept the Purchasing Policy as presented.

Ann Covey seconded the motion and the without objection the motion passed. At the next board meeting the library will discuss approval of purchasing books for November.

Credit Card Policy

Rony Flechier made a motion to accept the Credit Card Policy as presented.

Ann Covey seconded the motion and the without objection the motion passed. Currently, according to Mr. Keiser, the library has two credit cards—WSFS and PNC. Mr. Keiser and the Library's Name on PNC card. Mrs. Wackett and Mr. Keiser each have a

WSFS card. The library moved all the monthly charges to WSFS and then Paula instructed to move it back to accumulate points. There are zero balance on the PNC card.

Ann Covey made motion to close the PNC credit card. Rony Flechier seconded the motion and without objection the motion passed.

Receipt and Deposit Policy

Rony Flechier made a motion to accept the Receipt and Deposit Policy as presented.

Ann Covey seconded the motion and the without objection the motion passed.

Board of Commissioners Officers

Anne Covey made a motion to accept the slate of officers as presented.

Rony Flechier seconded the motion and the without objection the motion passed.

The library board members agreed to ask Jose Santos and Craig de Mariana Aleman to ask them to submit letters of nomination to the board.

Adjourn

Rony Flechier made a motion to adjourn at 7:27 p.m.

Ann Covey seconded the motion and the without objection the motion passed.